



Thursday 3rd September 2020

Dear Parents/Carers

I hope you have all had a restful and enjoyable summer break. We are looking forward to welcoming back all our children week. In preparation for the reopening of school for all pupils, we would like to provide you with some additional information about the protocols we are implementing to ensure we adhere to government guidelines in ensuring the safety of our school community.

We will be implementing a staggered start and end of the day for all pupils, this will also include break and lunch times. This will be reviewed periodically once routines are established and school life is underway.

No parents or carers will be permitted on the school grounds during the drop off and pick up periods. Children will need to be dropped/collected from the allocated area at the **specified times** to avoid unnecessary contact with pupils in different classes and year groups. We also ask that your child is only accompanied to school by 1 parent/carer and that whilst you are waiting for school to open (please do not send your child to school too early) you also adhere to social distancing guidelines outside the school.

Start Times:

08:30 - 08:40am (Main gate)	}	Year 6 (South Building)
		Year 4 (North Building)
08:45 – 08:55am (Main gate)	}	Year 5 (South Building)
		Year 3 (North Building)

As an additional measure all pupils will have their temperature checked when entering the school building. Handheld thermometers will be used to ensure the temperature is below 37.5C. If the temperature is at or above 37.5C, they will be asked to wait (socially distanced) for a few minutes before repeating the temperature check. If again the temperature is high, the child will not be able to access the school building. Parents/Carers will be informed to collect the child immediately and carry out the necessary medical checks.

Once inside, pupils will go straight into their allocated classrooms, each class will form its own bubble (maximum capacity of 30 pupils per bubble). On entry pupils will need to wash or sanitise their hands. Pupils will remain in their assigned bubbles for the duration of the day and the remaining time at school.

All pupils with medical conditions must ensure they come to school with the any necessary medication/equipment such as inhalers and Epipens, which can be kept in the bubble medical box. If your child becomes unwell during the school day, the school will you if your child is displaying symptoms of COVID-19, they will be kept in an isolation room until you arrive to collect them.





Your child should leave all their own equipment at home, we will provide everything they need. This equipment will be in a named plastic case that will be kept in school and will not be shared with other children.

We request that children do not bring mobile phones into school, as we will not be locking them in safes in the usual way. Any important messages will be conveyed through the school office/class dojo.

Children are encouraged to bring in water bottles/beakers which must be washed thoroughly every evening. Pupils can bring in their own packed lunch from home or have a school dinner. Please ensure you have credited your Harrison's account so child can have a school dinner.

We will provide hand sanitizing facilities for all children. However, children are also welcome to bring in their own sanitizer from home if they wish. The children will wash or sanitise their hands frequently throughout the day including before and after break/lunch, after going to the toilet and before and after accessing all learning resources.

All children are required to wear full school uniform and on PE days, they must come dressed in their PE kit, specific class timetables will be available by the end of next week.

Home Time:



If your child is unable to attend school, please call the school office as you would in normal circumstances. If a child develops symptoms at home, you must keep them at home and let us know straight away. If your child becomes ill at school, they will be isolated from other children and sent home. Other children and adults in that bubble will also need to isolate with family members, in line with Government guidelines. Families should then access testing (which is now available to anyone with symptoms).

We regret that we cannot keep children in school after 3:15pm. (After school club and breakfast club provision will run as normal) At present we are unable to offer any additional clubs. Year 5 and 6 parents, please notify the school office if you give your child permission to travel home alone.

All classrooms are equipped with hand washing facilities, including hand wash and sanitiser, as well as antibacterial wipes, if you would like to send your child in with their own hand sanitiser or wipes, please feel free to do so but remember to inform them this is for their own personal use only.

Children will not be wearing face coverings at school, as we will not be able to ensure that these are handled hygienically. Staff will only wear PPE in line with Government guidance. This stipulates PPE is not





needed unless in close contact with a person with symptoms, or when undertaking intimate care. Therefore, PPE will only be worn by our trained First Aiders when they are dealing with medical issues.

Once again please can I take this opportunity to thank you for your support during this challenging time, we aim to continually review our procedures and will update you with any changes. If you have any further questions, please do not hesitate to get in touch with the school office.

Yours sincerely

L. Khan

Mrs L Khan
Headteacher



Article 3: The best interest of the child must be a top priority in all things that affect children.

